

# AERCAP<sup>7</sup>

## MATERIALS

July 25, 2023

To Whom It May Concern,

AerCap Materials receives a high volume of non-standard quality assurance vendor questionnaire surveys from customers. To provide customers with important information concerning our business in a timely and cost-effective manner, I have enclosed our standard quality survey response for your review.

I am confident the documentation and answers provided herein is responsive to most if not all customary vendor concerns. If you require additional or further specific information, please contact Aimee Craig at [acraig@aercap.com](mailto:acraig@aercap.com) for assistance.

Best Regards,



Aimee Craig

CEO

[acraig@aercap.com](mailto:acraig@aercap.com)

SUPPLIER QUALITY SURVEY				
Company Name:	AerCap Materials Inc.			
Address:	6324 Global Drive, Memphis, TN 38141			
KEY MANAGEMENT CONTACT				
	Name	Position	Phone No.	Email
Leadership	Aimee Craig	CEO	901-260-9713	acraig@aercap.com
Sales	Zach McCrary	Head of Airframe Management	901-490-4788	zmccrary@aercap.com
Quality	Aimee Craig	Acting Quality Manager	901-260-9713	acraig@aercap.com
BUSINESS TYPE				
Supplier is:	<input type="checkbox"/> Air Carrier/Operator	<input type="checkbox"/> OEM	<input checked="" type="checkbox"/> Distributor	
	<input type="checkbox"/> VAR/EASA/FAR AMO/Repair Station	<input checked="" type="checkbox"/> Surplus Part Supplier	<input type="checkbox"/> Other	
If other, please specify				
Please describe your Company's product and services:	Provision of distribution and management services for aircraft components and services. Sales, Purchasing, Contact Negotiations, Warehousing, Packing, and Shipping.			

# AERCAP<sup>7</sup>

## MATERIALS

**Organization:** AerCap Materials Inc.  
**Address:** 6324 Global Drive  
 Memphis, TN 38141  
**Country:** USA  
**Telephone:** 901-362-8600  
**Years in Business:** Founded on October 1, 1971  
**Number of employees:** 78

AerCap Materials is ISO 9001:2015 & AS9120B Certified. Certification was conducted by ASACB.  
 Certificate number GECA-003-10-17-1, Expires 10/27/2023

AerCap Materials located in Greenwood, MS is AFRA certified  
 Certificate number 20136GE0126, Expires 1/31/2023

**Total Warehouse:**

1. Memphis, TN      201,500 Square feet: 15,000 Office Space/186,500 Warehouse
2. Greenwood, MS      40,000 Square feet: teardown facility

**Aircraft Dismantlement Location:** AerCap Materials  
 Leflore Airport  
 Greenwood, MS

**Greenwood Operation Leader**      Cyndi Long  
**Phone number:**      662-455-1826

**Major Aerospace Customers:** FedEx, Delta, Lufthansa, Honeywell, Pratt & Whitney

AOG Services – 24 Hours per day – Seven days a week  
 901-362-8600

Item	Description	Y	N	N/A
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A. General				
1.	Are you a distributor or forwarder? Distributor			
2.	Are you an authorized distributor for OEM products?		X	
3.	Are you an MRO/Repair Station? If Yes, explain below:		X	
B. Quality Management System				
1.	Is there an established Quality Management System within your Organization? Reference: ISO 9001:2015 and AS9120B	X		
2.	What standard does your documented Quality Management System comply with (ISO 9001, AS9100 or other, please specify)? See enclosed Certifications below	X		
3.	Is the Quality Manual kept current and readily available to customers? Please provide a copy of the Quality Manual	X		
C. Self-Audit Evaluation Program				
1.	Does your organization have a self-audit program and is it documented? Reference: QLT-06 Internal Audit SWI	X		
D. Facilities				
1.	Does the storage facility have adequate security to prevent unauthorized access? Reference QMS 100 Quality Manual	X		
2.	Are aircraft parts segregated from non-aircraft parts?			X
3.	Are serviceable parts segregated from unserviceable parts? Reference: OPS=MEM-08 SWO	X		
4.	Has the facility a formal Electrostatic Discharge Sensitive Devices (ESDS) parts handling program? Reference: OPS-MEM-03 SWI	X		
5.	Does the facility use a formalized process for active control of all life-limited parts and shelf-life limited materials?	X		
6.	Does the facility have a formalized process for identification and tagging, segregation of non-conforming parts? Reference: QMS 100 Quality Manual	X		
7.	Does the facility have a formal in-house calibration program for testing and measuring equipment? By 3 <sup>rd</sup> -party Vendor	X		
8.	Does the formal calibration program actively control adherence to the calibration schedule?	X		
9.	Does your inspection program include procedure for reporting unapproved parts? Reference: OPS-MEM-03 SWI	X		
Item	Description	Y	N	N/A

10.	Does the facility have continuous analysis and surveillance program to ensure compliance with customer and OEM technical and regulatory requirements?	X		
<b>E.</b>	<b>Training and Authorized Personnel</b>			
1.	Are personnel who perform inspection, shipping, and receiving functions properly trained IAW an approved training program? Reference: OPS-MEM-41	X		
2.	Are inspection personnel properly authorized? Reference QLT-05 SWI	X		
3.	Do you have a list of authorized personnel? Reference QLT-05 SWI	X		
<b>F.</b>	<b>Procurement</b>			
1.	Does the system assure that parts conform to customer's purchase requests and that deviations are disclosed to the customer and approved by customer? Reference SLS-03 Sales Quote Process SWI	X		
2.	Does the distributor's quality system assure that parts procured for sale have all Airworthiness Directives (ADs) which have been accomplished documented? Reference: Our Work Order specifies AD and SB compliance	X		
3.	Does the distributor's quality system assure that parts procured for sale identify parts that have known to have been subjected to conditions of extreme stress or heat? Reference: QLT-04 SWI	X		
4.	Does the distributor's quality system assure that parts procured for sale identify overhauled, repaired, or modified parts have appropriate signed and dated documentation? Reference: QLT-11 Quality Manual	X		
5.	Do you have system to ensure that all Airworthiness Directives applicable to the stored parts are applied and a release certificate is attached? Reference: AM-SRM-05 SWI	X		
6.	Does your system ensure that your organization holds and use at all times the OEM recommended storage & handling publications?			X
7.	Do you have a list of approved suppliers? Reference: ICS	X		
<b>G.</b>	<b>Material Control</b>			
1.	Is batch/lot control maintained for parts identified by the manufacturer? Reference: OPS-MEM-03 SWI	X		
2.	Is there a recall control system in place which ensures that parts shipped can be traced and recalled? Reference: QMS 100 Quality Manual	X		

### CERTIFICATE OF REGISTRATION

ASACB certifies that the Quality Management System of:

#### **AerCap Materials Inc.**

6324 Global Drive, Memphis, TN 38141 USA  
(Central Location)

Route 1 Box 483A, Building 600, Leflore Airport, Greenwood, MS 38930 USA  
(Second location)

in association with the following the scope:

**Provision of distribution and management services for aircraft components and engines**

Sub-scope:

(central location): Sales, Purchasing, Contract Negotiations, Warehousing, Packing and Shipping  
(second location): On boarding of torn down aircraft components for receiving, packing and shipping

has been assessed and approved by ASACB against the provisions of:

### **ISO 9001:2015 and AS9120B**

The assessment was performed in accordance with the AQMS Standard AS9104/1:2012

Site Structure: Campus

Certificate Number: GECA-006-10-20-3

Initial Certification: 30 September 2015

Certificate Issue: 28 October 2020

Certificate Re-Issue: 17 March 2023

Certificate Expiry: 27 October 2023



*Michele Dickstein*

Michele Dickstein  
President

This approval is subject to the company maintaining its quality management system in accordance with ASACB's certification program an accredited organization under the Aerospace Registrar Management Program. Lack of fulfillment of a condition as set out in the Certification Contract may render this Certificate invalid. ASACB assumes no liability to any person other than as stated in the contract between ASACB and Client. This certificate remains the property of ASACB.

ASA dba Aviation Suppliers Association Certification Body  
2233 Wisconsin Avenue NW # 503, Washington, DC 20007 [www.aviationsuppliers.org](http://www.aviationsuppliers.org)

### CERTIFICATE OF REGISTRATION

ASACB certifies that the Quality Management System of:

#### AerCap Materials Inc.

3860 E Holmes Road Suite 108, Memphis, TN 38118  
(Central Location)

Route 1 Box 483A, Building 600, Leflore Airport, Greenwood, MS 38930 USA  
(Second location)

was audited to and met the requirements of

# FAA AC 00-56B

Certificate Number: GECA-006-00-56-10-20-2

Initial Certification: 30 September 2015 Certificate Issue: 28

October 2020 Certificate Re-Issue: 30 November 2021

Certificate Expiry: 27 October 2023



A handwritten signature in black ink that reads 'Michele Dickstein'.

Michele Dickstein

This approval is subject to the company maintaining its quality management system in accordance with ASACB's certification program. Lack of fulfillment of a condition as set out in the Certification Contract may render this Certificate invalid. ASACB assumes no liability to any person other than as stated in the contract between ASACB and Client. This certificate remains the property of ASACB. This certificate is deemed valid only if the following ISO 9001:2015 and AS9120B certificate remains valid –

certificate number GECA-006-10-20-2

ASA dba Aviation Suppliers Association Certification Body

2233 Wisconsin Avenue NW # 503, Washington, DC 20007 [www.aviationsuppliers.org](http://www.aviationsuppliers.org)



This is to certify that

## **AerCap Materials, Inc.**

Route 1 Box 483A  
**Building 600, Leflore Airport  
Greenwood, MS 38930 United  
States**

has satisfied the requirements for accreditation under the  
**Aircraft Fleet Recycling Association's Best Management Practices**

### ✓ **DISASSEMBLY**

of an Asset, (i.e. Aircraft, Aerospace materials, and/or components) as a means to take apart or dismantle constituent parts from a given Next Higher Assembly.

Certificate Number: 2022GECA-301  
Initial Accreditation Date: 01 December 2010  
  
Recertification Date: 01 February 2022  
Certificate Valid Date: 01 February 2022  
  
Certificate Expiration Date: 31 January 2025

*Walter Sean O'Connor*  
Interim Executive Director  
Aircraft Fleet Recycling Association





# AERCAP MATERIALS

Form **W-9**  
(Rev. October 2018)  
Department of the Treasury  
Internal Revenue Service

## Request for Taxpayer Identification Number and Certification

Give Form to the  
requester. Do not  
send to the IRS.

Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Print or type.  
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. <b>AerCap Materials, Inc.</b>	
2 Business name/disregarded entity name, if different from above	
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.  <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input checked="" type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____ <b>Note:</b> Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is <b>not</b> disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions) ▶ _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):  Exempt payee code (if any) _____  Exemption from FATCA reporting code (if any) _____  <small>(Applies to accounts maintained outside the U.S.)</small>
5 Address (number, street, and apt. or suite no.) See instructions. <b>6324 Global Drive</b>	Requester's name and address (optional)
6 City, state, and ZIP code <b>Memphis, TN 38141</b>	
7 List account number(s) here (optional)	

### Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number													
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6	2		-	0	8	5	4	2	1	0			

### Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

<b>Sign Here</b>	Signature of U.S. person ▶	Date ▶ <u>12/13/22</u>
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### General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

### Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
  - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
  - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
  - Form 1099-S (proceeds from real estate transactions)
  - Form 1099-K (merchant card and third party network transactions)
  - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
  - Form 1099-C (canceled debt)
  - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding, later.*



**AERCAP MATERIALS  
CREDIT REFERENCES**

In order to establish a line of credit with your company, we are happy to furnish you with the following information:

AerCap Materials is a wholly owned subsidiary of AerCap Holdings N.V. AerCap Holdings N. V. is a publicly traded company under the symbol "AER."

COMPANY NAME:	AerCap Materials 6324 Global Drive, Memphis, TN 38141
TELEPHONE:	901-362-8600
DATE INCORPORATED:	October 1, 1971, Tennessee
PRESIDENT & CHIEF EXECUTIVE OFFICER:	Aimee Craig
VP, LEGAL AND COMPLIANCE	Scot Kennedy
BANKING INFORMATION	Bank of America
DUNS NUMBER:	06-165-6807
SALES TAX EXEMPTION	1000071171-SLC
VAT GB:	981990664

**TRADE REFERENCES:**

Thales Avionics Inc. Aerospace Division 140 Centennial Avenue Piscataway, New Jersey 08854 Contact: Norma Nieves, AR & Credit ADM Or Contact: Tanyda Stevens <a href="mailto:Tanyda.Stevens@us.thalesgroup.com">Tanyda.Stevens@us.thalesgroup.com</a> Phone: 732-242-6720 Fax: 732-494-5808	Fortner Engineering & MFG Inc. 918 Thompson Avenue Glendale, CA 91201 Contact: Kristin Fortner, Accts Receivable <a href="mailto:kfortner@fortnereng.com">kfortner@fortnereng.com</a> Phone: 818-240-7740 Fax: 818-240-1009	Aero Instruments and Avionics 7290 Nash Rd. N Tonawanda, NY 14120- 1508 Contact: Sharon Toth, A/P, A/R, ADM <a href="mailto:accounting@aeroinst.com">accounting@aeroinst.com</a> Phone: 716-694-7594 Fax: 716-694-7060
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If you need any further information, please contact Jeremy Gladney at the numbers noted above.  
Thank you!